

Admission procedure specification – academic year 2013/2014 Doctoral study programmes

Website: <http://prijimacky.ff.cuni.cz>

More details available at: prijimacky@ff.cuni.cz

Application deadline: 30 April 2013

Entrance examination dates: 17-18 June 2013

Alternative entrance examination date: 25 June 2013

Administration fee:

560 Czech crowns (Kč) per one application form filled in correctly online at:

<https://is.cuni.cz/studium/prijriz/index.php> (printed out, signed and sent to the Faculty's Admissions Department at: Referát přijímacího řízení, Filozofická fakulta, nám. J. Palacha 2, 116 38 Praha 1 – **by 30 April 2013**)

560 Czech crowns per one paper application form ("SEVT" application form)

Bank: Komerční banka Praha 1

Account number: 85631011/0100

Constant symbol ("konstantní symbol"): 0308

Variable symbol ("variabilní symbol"): 820001

Specific symbol ("specifický symbol"): the number generated by the information system (IS) after the electronic application form has been submitted

SWIFT: KOMB CZ PP

IBAN: CZ9601000000000085631011

Account holder address:

Univerzita Karlova v Praze, Filozofická fakulta, nám. Jana Palacha 2, 116 38 Praha 1

Payments can be made through post order, bank deposit or transfer, or in cash at the Faculty's Finance Office ("pokladna").

I. General information on study programmes

1. Faculty of Arts, Charles University in Prague (CUFA) organizes doctoral study programmes **either in a full-time form or in a combined form** for accredited study subjects. The course of study adheres to **an individual plan of study**, in accordance with **Provision of the Dean No. 20/2010** as amended. The programme is completed after passing Ph.D. state finals and a dissertation defence. The graduate is awarded a "Ph.D." degree.

More detailed information on the doctoral study programmes at CUFA, study regulations and plans of study are available at www.ff.cuni.cz, English version, under *Degree Programmes*, or under *Organisation/Faculty Administration/Research Department* and at the websites of the respective departments and institutes of the Faculty.

II. General information on admission procedure

1. The admission procedure is regulated by Articles 48-50 of Act No. 111/98 Coll. – the Higher Education Act of the Czech Republic, by Appendix No. 5 of the Charles University Constitution – Admission Procedure Regulations, and by this *Admission Procedure Specification for academic year 2013/2014*.

2. **Invitations** to entrance examinations are dispatched to applicants who have applied in the proper way, 28 days at the latest before the date of the examination.

3. **Decisions** on non/admittance will be announced at the faculty website <http://is.cuni.cz/studium> (English version, under "Admission procedure status" after filling in personal data), after the central admissions committee has convened). Decisions on non/admittance can only be dispatched to applicants who have submitted a copy of an MA degree diploma certified by a notary public, or a confirmation proving study completion (see Section III, 2.1.1 and 2.1.2 herein).

4. The fee for study programmes conducted in a foreign language will be charged in accordance with the Provision of the Dean for the Academic Year 2013/14.

III. Application for study

1. The application form is to be submitted on-line using a form which will be available, together with further details, at the Faculty's website in January 2013. In the official application form called "*Study application form for the academic year....*" the following items of information must be completed: **form of study** (full-time, combined) and **degree programme**. **The form of study can be altered during the admission procedure based on the decision of the examination committee; the programme cannot be altered.**

The application form has to be filled in online. After it has been filled in, the application must be printed out and signed, and sent by post or submitted in person to the address of the Faculty by 30 April 2013. Subsequently, the application status can be tracked at <http://is.cuni.cz/studium> at the "Admission procedure status" section, which provides details on its status, filing, entrance examination dates and results of the admission procedure.

2. Along with the application form the following enclosures must be submitted:

2.1. Proof of Educational Attainment:

2.1.1 Applicants who have completed their MA study prior to the application deadline should submit a copy of their MA degree diploma certified by a notary public. Applicants who will not have completed their MA study prior to the application deadline should submit a certificate of completion of studies to the Research Department of the Faculty by **30 September 2013**. Applicants who submit a certificate of completion of studies will still be required to provide a certified copy of their MA degree diploma immediately after it has been issued.

2.1.2 Applicants with MA degrees from universities outside the Czech Republic (with the exception of the Slovak Republic) must submit a certificate of recognition of higher education completed at a foreign institution in accordance with Paras. 89 and 90 of Statute No. 111/1998 (Higher Education) to the Research Department, also by **30 September 2013**.*

2.2 Curriculum vitae

2.3 PhD dissertation project (3-5 pages)

2.4 Reading list of works relevant to the field of study

2.5 Outline of previous academic career (publications, research, employment, etc.)

2.6 Original receipt for payment of the administrative fee (post-order, bank transfer or online payment receipt, or receipt from the Faculty's Finance Office for payments in cash). The fee will not be returned at any stage of the admission procedure. The fee must be paid for each application submitted.

* Applicants are recommended to apply for diploma recognition simultaneously with the application submission, as the recognition process requires a long time.

3. If the application form is not filled in correctly or does not contain all the required information and enclosures, the Faculty will request the applicant to supply the missing items by a reasonable deadline set by the Faculty. If the applicant fails to submit the required items, the application will not be considered.

IV. Entrance examination

1. The entrance examination is carried out in a **single round and in an oral form**. It examines subject-related knowledge and aptitude for independent research activity in the chosen field. The examination includes discussion on the dissertation project. In philological study programmes, the entrance examination committee may require that part of the interview be conducted in the respective language.

2. It is advisable that the requirements for the entrance examination and the dissertation topic be consulted in advance with the head of the subject-area board of the respective subject. The dissertation project must be submitted even for those study programmes that have published suggested dissertation topics.

3. The Dean may permit an alternative date for entrance examinations only if the applicant applies in writing and this application is submitted to the Admissions Department no later than on **the third day** after the regular date of examination, in cases where the applicant was unable to take the examination on a regular date for serious and justified reasons (health problems, final state examinations, study abroad, etc.). The request for an alternative date should not be included with the application form, and should be submitted to the Admissions Department only after the applicant has received an invitation stating the regular date of the entrance examination.

4. The Dean may permit an examination in the form of a video conference only if the applicant applies in writing and this application is received by the Admissions Department no later than **ten days** before the regular date of examination, in cases where the applicant is unable to take the examination on either the regular date or the alternative date for serious and justified reasons (study abroad, academic exchange or assistantship abroad, etc.). Illness or participation in entrance examinations for other institutions will not be considered as reasons for conducting the entrance examination in the form of a video conference.

5. Admittance can only be approved for applicants who have submitted their applications with all the required enclosures (as specified in III. 2.1. above), have completed their Master's degree, and passed the entrance examination. **In order to pass, applicants must score 30 or more points, and rank within a pre-determined maximum number of candidates to be admitted to each particular course of study** (see Ch. IV, Conditions of Admission), whereby any applicant who achieves the same total score as the applicant ranked lowest in the group to be admitted will also be admitted. The **total score** consists of the assessment in the individual parts of the examination, i.e. discussion on the dissertation project (0-30 points); assessment of the applicant's previous professional activities (0-15 points); knowledge of subject-related literature (0-15 points).

V. Content of entrance examinations and list of subjects

Abbreviations: MPP – maximum number of students admitted, U/P – number of applicants/admitted in acad. year 2012/2013, N – no admittance to the subject in acad. year 2012/2013

General content of the entrance examinations for doctoral programmes (for all subjects)

entrance examination: single round, oral interview

content, subject of the entrance interview:

- 1) discussion on the dissertation proposal (discussion on the dissertation topic and assessment of the applicant's aptitude)
- 2) assessment of the previous professional activities of the applicant
- 3) test of knowledge of subject-related literature (based on the applicant's reading list)

List of doctoral study subjects

- **ENGLISH AND AMERICAN LITERATURE**

form and type of study: internal study, external study

MPP: 5; U/P: 0/0

Recommended Problem Areas for Dissertation Proposals:

- British and American Romanticism
- American West: Cultural Histories and Literary Representations
- Contemporary British, American and Irish Theatre and Drama
- Old English Prose and Poetry
- Middle English Poetry
- Narrative Theory and the Development of Contemporary Canadian Fiction by Aboriginal Writers
- Tropes of Immigration, Migration and Travel in the History of Canadian Literature
- British and American Modernist Poetry
- Ideology and Nation in 19th century Irish Poetry
- Translation as Theme in Twentieth-Century Irish/American/British Poetry
- Yeats and the Celtic Revival
- Politics on the Restoration Stage
- Family in the Eighteenth-century Novel
- Travel Writing and Women
- History in British Post-war Women's Fiction
- Otherness and Local Color Fiction
- Postmodern Novel and Thomas Pynchon

The specification of dissertation topics should be discussed with the Chair of the Programme Board

(Programme Director): Prof. PhDr. Martin Procházka, CSc,

email: martin.prochazka@ff.cuni.cz

- **FILM STUDIES**

form and type of study: internal study, external study

MPPP: 3; U/P: N

Recommended Dissertation Topics:

Film Studies at the Charles University is particularly interested in projects that assume innovative approaches to visual culture under totalitarianism and in societies in transition. Faculty specializations include:

- Czech cinema in the context of Central Europe - origins of the national cinemas, "new waves", contemporary developments (post-1989)

- Czech-German-Austrian film relations
- Cinema and ideology, film culture under totalitarianism
- Theories of cinema and visual culture

Chair of the Programme Board (Programme Director): Doc. PhDr. Ivan Klimeš, tel. 777 032 092,
e-mail: ivan.klimes@ff.cuni.cz

- **MUSICOLOGY**

form and type of study: internal study, external study

MPP: 3; U/P: 0/0

Doctoral study program of musicology is open to master graduates in the field of musicology from foreign universities.

Candidates are required to make the members of the examining body acquainted with their prior professional career, subject(s) of previous study, practical field experience and publishing activities to date, if applicable. Candidates are obliged to submit a written proposal of their future dissertation project. The proposal will serve as the basis for an academic discussion aimed at examining both the candidates' familiarity with the essential theoretical foundations of the discipline and their knowledge of topics related to the proposed dissertation project. Candidates should demonstrate elementary passive knowledge of the Czech language. In order to read academic literature and to study sources written in Czech they will be encouraged to improve their Czech language proficiency in the course of their studies.

Chair of the Programme Board (Programme Director): Prof. PhDr. Jarmila Gabrielová, CSc.,
e-mail: Jarmila.Gabrielova@ff.cuni.cz

- **TRANSLATION STUDIES**

form and type of study: internal study, external study

MPP: 2; U/P: 1/0

Recommended Dissertation Topics:

- Contextualized study of the Czech classic, *Osudy dobrého vojáka Švejka* by Jaroslav Hašek (1921-1923) in English translations. The research in the contexts of translations and the study of the translations will be based on the model of Gideon Toury that conceptualizes translation as a fact of the target, or translating culture.
- Structuralism and post-structuralism in the theory of translation: a comparative theoretical study researching the potential of re-conceptualized structuralist concepts in theories and methods inspired by, or even targeted at different goals.
- Czech Literature in ... (English, Chinese, etc.) Translation: An Investigation into the Workings of Ideology, Censorship and Second-Hand Translations in the Reception of a Medium-Sized Lingua- and Socio-Culture
- The Reception of Czech Literature in ... (Norway, Japan, etc.): Impact and Influence upon the Target-Language Culture
- Functionalist theories of translation
- Conceptualization of norms and agency
- Institutionalization and conceptualization of translation practice
- Ideology in TS
- Epistemological aspects of current TS
- Theoretical vs. applied vs. critical models in TS
- Positivism, structuralism and post-structuralism in TS
- Positioning axiology in TS

Chair of the Programme Board (Programme Director): Prof. PhDr. Jana Králová, CSc.,
e-mail: jana.kralova@ff.cuni.cz